



**APPLICATION FOR: Water Billing Grant**  
Utah Board of Water Resources

(FOR OFFICE USE ONLY)

Ver. 01/31/22

Application Number:

Date Received:

**INTRODUCTION:**

The purpose of this form is for eligible entities to apply for grant funding for projects implementing water billing engagement, education, and outreach efforts, to reduce water use and report deliverable metrics for customer engagement and reducing water use. Entities eligible for grants include: non-profit incorporated groups, such as mutual irrigation and water companies; political subdivisions of the state, such as cities, towns, and districts; the federal government; and Native American tribes.

**APPLICATION INSTRUCTIONS:**

To submit an application, please follow these steps:

- (1) Fill out this Application
- (2) Include a detailed project description, service provider, platform, software, timeline and budget
- (3) Sign and date the completed application
- (4) Email (preferred) or mail the completed application to:

Josh Zimmerman, Conservation Coordinator  
Division of Water Resources  
PO Box 146201  
Salt Lake City, UT 84114

Email: [joshzimmerman@utah.gov](mailto:joshzimmerman@utah.gov)  
Phone: 801-946-7168

**CONTACT INFORMATION:**

Primary Applicant	Vendor Number	Federal Tax Identification Number	
Official Business Address	City	State	Zip Code
Primary Contact	Phone	Email Address	
Address	City	State	Zip Code
Authorized Agent	Phone	Email Address	
Address	City	State	Zip Code
Co-Applicant	Vendor Number	Federal Tax Identification Number	
Address	City	State	Zip Code
Primary Contact	Phone	Email Address	
Address	City	State	Zip Code
Authorized Agent	Phone	Email Address	
Address	City	State	Zip Code

**PROJECT INFORMATION:**

Partnering Service Provider or Software	Potable Connections	Metered Secondary	Unmetered Secondary	Retrievable Baseline Data in Years	Potable	Secondary
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Attach a project description that outlines project goals and objectives, methodology, expected outcomes, and measures of success. Attach a timeline or insert here.

**PROPOSED FINANCING PLAN: (See policy below)**

<b>Division of Water Resources</b>	\$	
<b>Primary Applicant</b>	\$	
<b>Co-applicant</b>	\$	
<b>Other (Specify)</b>	\$	
<b>TOTAL</b>	\$	<b>100 %</b>

**BENEFITS OF PROJECT:**

List or attach: estimate of reduced water use, progress toward regional conservation goals, delayed development costs, increased reservoir levels etc.

**POLICY REGARDING COST-SHARING and INKIND SERVICES:**

DWRe's cost-share of the water billing project does not exceed 85% of the total project cost. Recipients of grants will be reimbursed for their cash contribution at the approved cost share. In-kind estimates must be shown within the project description and proposed financing plan of this application. Accounting for in-kind services must be itemized and shall include, staff assigned, description of work performed, hourly rate including benefits, and hours worked. If in-kind services are approved, they will be reimbursed subsequent to the services being provided, after DWRe has been provided with an itemized invoice.

**ACKNOWLEDGEMENT AND SIGNATURE:**

**By signing below (including electronically typing your name) and submitting this application, you acknowledge that you:**

- (1) Are authorized to make application for assistance on behalf of the applicant.
- (2) Are willing to share data 5 years of historic data, and data gathered throughout the project with the Division of Water Resources.
- (3) Are a qualified applicant and accept the policies and conditions enumerated therein and above.
- (4) Request grant assistance in developing the project described.

\_\_\_\_\_  
Name of Authorized Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Authorized Agent (co-applicant)

\_\_\_\_\_  
Date

**TO BE COMPLETED BY APPROVING DWRE STAFF MEMBER:**

I have reviewed this application and forward it to staff of the Division of Water Resources to prepared for a contract. Comments (if any):

\_\_\_\_\_  
Staff Member

\_\_\_\_\_  
Date