

# WATER CONSERVATION PLAN



## MONTICELLO, UTAH

AUGUST 2020

## **INTRODUCTION**

As a result of sustained drought conditions, the City of Monticello is concerned about the future availability of the water supply. A similar concern has been demonstrated by the state legislature in the Water Conservation Plan Act (House Bill 153) passed and revised in the 1999 legislative session (Section 73-10-32 Utah Code Annotated). This water conservation plan is written to address the concerns of leaders and citizens of the City of Monticello and the State of Utah.

## **DESCRIPTION OF MONTICELLO AND ITS WATER SYSTEM**

The City of Monticello is located in southeast Utah and is the county seat of San Juan County. Monticello is situated near the confluence of North Creek and South Creek, just east of the Abajo Mountains at an elevation of 7,066 feet above mean sea level. According to the U.S. Census, Monticello has a total population of 1,975. The Governor's Office of Planning and Budget estimates the population to grow to approximately 2,637 by the year 2050.

Providing sufficient water to meet current and future needs of its citizens is a top priority of city leaders and planners. In recent years, the City has made significant improvements to its water system. For example, a new raw water collection system was installed over a period of 4 years completed in 2008. The City also recently completed a culinary distribution project, which consisted of replacing about 12,000 feet of water mains in addition to replacing several service laterals, drastically reducing water loss from an old leaking system. In 2005, Water Meters were installed on almost all culinary water connections, and new water rates established. This has drastically improved our system. Since then all culinary connections have been metered. More recent efforts include in 2013 installing meters on all connections to the City's pressurized irrigation system this has made it possible to adjust rates in order to promote conservation, and in 2018 during an extraordinary dry year the city was able to do just that and cut secondary water use drastically.

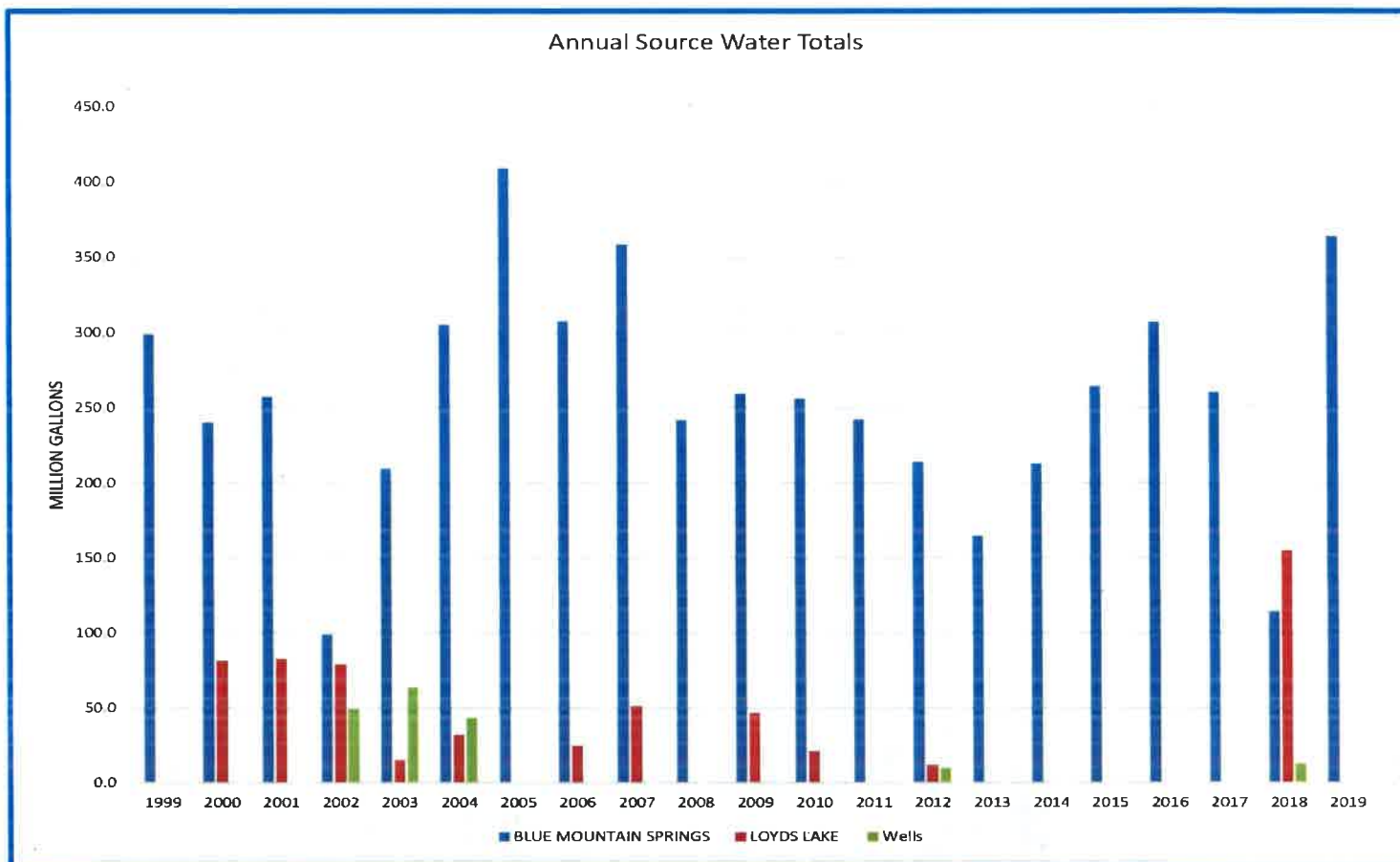
Monticello's water collection system consists of 34 spring and surface water collection points, and several miles of transmission pipelines in the North and South Creek drainages in the Abajo Mountains. Water is delivered to a new, state-of-the-art water treatment plant. Excess water from this collection system can be stored in Loyd's Lake for use later in the year when flow from the collection system decreases.

There are two separate distribution systems. The culinary system, which serves all Monticello residents, and a secondary system, which supplies irrigation water to between 75-85% of Monticello properties. The secondary system is a pressurized pipe system, which helps reduce the cost for the city. The secondary water is not treated and is only operated during the summer months, thus helping reduce the cost and consumption of culinary water.

As of December 31, 2019, the water system provides culinary water to 712 residential, 86 commercial, 4 Industrial, and 44 Institutional customers for a total of 846 active connections. A pressurized Irrigation system also supplies secondary water to 545 residential, 17 Institutional and 4 Agriculture secondary water connections. All of these connections are currently metered.

Figure 1 Shows the Annual Source water totals from 1999-2019.

**Figure 1: Monticello Water Source**



## Present Water Use and Future Water Needs

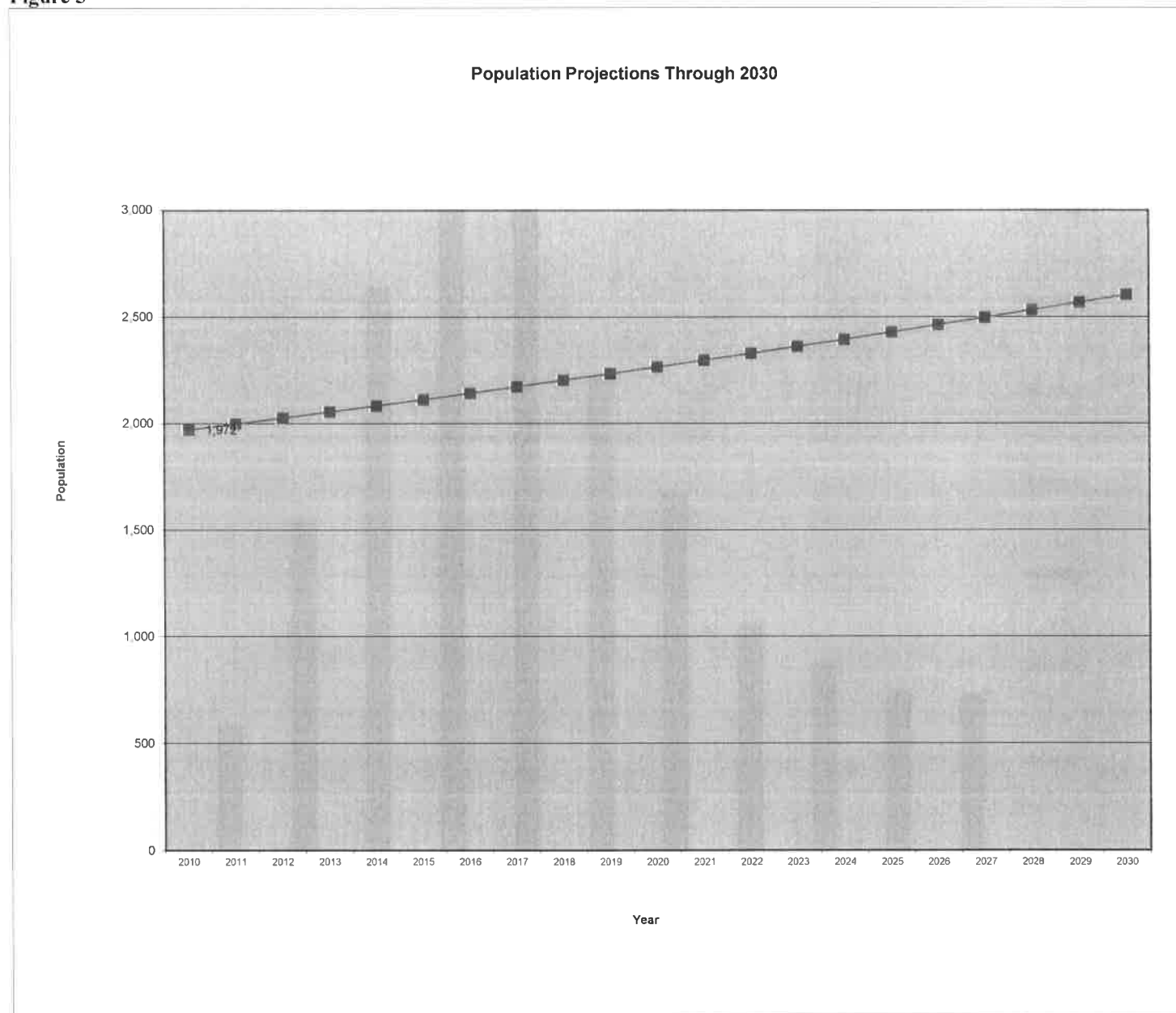
Monticello 2019, culinary and secondary water use breakdown shown in Figure 3 below.

Figure 3

2019 Culinary Water Use Breakdown		
Culinary Water Use Category	Retail Annual Quantity [Thousand Gallons)	Number of Active Connections
Residential Use:	35,518	668
Commercial Use:	14,398	87
Industrial Use:	1,417	4
Institutional Use:	16,383	44
Total Use:	67,716	803
2019 Secondary Water Use Breakdown		
Secondary Water Use Category	Metered Annual Quantity [Thousand Gallons)	Metered Active Connections
Domestic	49764	527
Commercial	1324	17
Industrial	0	0
Institutional	22326	22
Agriculture	1112	2
Totals	74526	568

The city's future population growth through the year 2030, estimated by the Governor's Office of Planning and Budget, is shown in **Figure 5**. Many factors influence this projection, and the estimates shown may vary substantially from the actual population experienced.

**Figure 5**



## **WATER PROBLEMS, CONSERVATION MEASURES AND GOALS**

### **Problems Identified**

The City has identified and prioritized the following water-related problems:

- There are still a few old sections of steel water line throughout the distribution system that need to be replaced.
- City Parks and Facilities could use more xeriscape landscaping
- There is no incentive other than water rates to encourage residents to use xeriscape.

### **Water Conservation Goals**

In pursuit of solutions to the problems identified above, and in light of the variety of conservation measures available to solve these problems, the following goals have been identified:

- **GOAL #1**  
**Replace and upgrade older parts of the Culinary distribution system**
- **GOAL #2**  
**Add more xeriscape landscaping to city facilities**
- **GOAL #3**  
**develop an incentive program to encourage residents to use xeriscape.**



## 5. Annual Water Rate Assessment

Each spring before secondary water is turned on, an assessment of current water storage vs precipitation accumulation.

### CITY OF MONTICELLO ANNUAL RATE DROUGHT ASSESMENT GUIDLINES

**APRIL 1ST ASSESMENT, Using Loyds Lake Level , USGS Snotel Data and**

City Council Approved April 2019

#### ABOVE 100% AVERAGE Accumulated Precipitation. (USGS SNOTEL)

Stage 1	GREATER THAN 2000 ACFT above 7137' Elevation	WATER CONSERVATION	PUBLIC EDUCATION WATER CONSERVATION (Water Conservation Even During Good Years)
Stage 2	LESS THAN 1500 ACFT or 7128' ELEVATION	SHORTAGE	-ADDITIONAL WATER CONSERVATION AWARENESS ENCOURAGING REDUCED OUT DOOR USAGE - PUBLIC EDUCATION
Stage 3	LESS THAN 1000 ACFT or 7118' ELEVATION	SEVERE	AWARENESS CAMPAIGN FOCUS ON LIMITING OUTDOOR USAGE CONSERVE WATER FOR CULINARY PURPOSES--
Stage 4	LESS THAN 700 ACFT - below 7112' ELEVATION	CRISIS	CRITICAL WATER CONSERVATION ACTIONS

#### 75% to 100 % AVERAGE Accumulated Precipitation. (USGS SNOTEL)

Stage 1	GREATER THAN 2500 ACFT - 7142' Elevation	WATER CONSERVATION	PUBLIC EDUCATION WATER CONSERVATION (Water Conservation Even During Good Years)
Stage 2	LESS THAN 2000 ACFT or 7137' ELEVATION	SHORTAGE	-ADDITIONAL WATER CONSERVATION AWARENESS ENCOURAGING REDUCED OUT DOOR USAGE - PUBLIC EDUCATION
Stage 3	LESS THAN 1500 ACFT or 7128' ELEVATION	SEVERE	AWARENESS CAMPAIGN FOCUS ON LIMITING OUTDOOR USAGE CONSERVE WATER FOR CULINARY PURPOSES--
Stage 4	LESS THAN 1000 ACFT - 7118' elev	CRISIS	CRITICAL WATER CONSERVATION ACTIONS CRISIS RATES DRAMATICALLY REDUCE USAGE - CONSIDER SECONDARY WATER POND FILLING

#### < 75 % AVERAGE Accumulated Precipitation. (USGS SNOTEL)

Stage 1	GREATER THAN 3000 ACFT - 7148' Elevation	WATER CONSERVATION	PUBLIC EDUCATION WATER CONSERVATION (Water Conservation Even During Good Years)
Stage 2	LESS THAN 2500 ACFT or 7142' ELEVATION	SHORTAGE	-ADDITIONAL WATER CONSERVATION AWARENESS ENCOURAGING REDUCED OUT DOOR USAGE - PUBLIC EDUCATION
Stage 3	LESS THAN 2000 ACFT - 7137' ELEVATION	SEVERE	AWARENESS CAMPAIGN FOCUS ON LIMITING OUTDOOR USAGE CONSERVE WATER FOR CULINARY PURPOSES--
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## CURRENT WATER RATES

Table 2 below shows the current water rates for residential and commercial connections.

### Table 2: Current Culinary Water Rates

<b>Rate Name: WA - Residential - City</b> <b>Base Amount: \$28.60</b>		<b>Rate Name: WA - Residential - County</b> <b>Base Amount: \$57.20</b>	
<b>Quantity Level x 1000</b>	<b>Rate / 1000 gal</b>	<b>Quantity Level x 1000</b>	<b>Rate / 1000 gal</b>
5	\$ 1.45	20	\$ 2.00
20	\$ 2.00	5	\$ 1.45
30	\$ 3.00	30	\$ 3.00
50	\$ 4.00	50	\$ 4.00
60	\$ 5.00	60	\$ 5.00
999,999,999	\$ 50.00	999,999,999	\$ 50.00
<b>Rate Name: WA - Commercial - City</b> <b>Base Amount: \$34.45</b>		<b>Rate Name: WA - Commercial - County</b> <b>Base Amount: \$88.56</b>	
<b>Quantity Level x 1000</b>	<b>Rate / 1000 gal</b>	<b>Quantity Level x 1000</b>	<b>Rate / 1000 gal</b>
5	\$ 1.45	75	\$ 2.00
10	\$ 1.70	10	\$ 1.70
75	\$ 2.00	320	\$ 2.25
320	\$ 2.25	999,999,999	\$ 50.00
9,999,999,999	\$ 50.00		

Table 3 below shows the current water rates for residential and commercial connections.

### Table 3: Current Stage 1 Secondary Water Rates

Monticello City Secondary Rate Listing - Stage 1								
Secondary Water < 15,000 sqft			Secondary Water - 15,000 - 25,000 sqft			Secondary Water -25,000 - 35,000 sqft		
Base Amount: <b>\$35.00</b>			Base Amount: <b>\$50.00</b>			Base Amount: <b>\$80.00</b>		
Quantity Level			Quantity Level			Quantity Level		
1000gal	Rate / 1000gal		1000gal	Rate / 1000gal		1000gal	Rate / 1000gal	
20 \$			25 \$			60 \$		
30 \$	0.50		50 \$	0.50		80 \$	0.50	
40 \$	0.75		60 \$	0.75		90 \$	0.75	
60 \$	1.00		70 \$	1.00		100 \$	1.00	
80 \$	3.00		80 \$	3.00		110 \$	3.00	
9,999,999,999 \$	5.00		999,999,999 \$	5.00		99,999,999 \$	5.00	

Secondary Water - 35,000 - 100,000 sqft			Secondary Water > 100,000 sqft			Secondary Water - RESIDENTIAL		
Base Amount: <b>\$140.00</b>			Base Amount: <b>\$400.00</b>			Base Amount: <b>\$20.00</b>		
Quantity Level			Quantity Level			Quantity Level		
1000gal	Rate / 1000gal		1000gal	Rate / 1000gal		1000gal	Rate / 1000gal	
90 \$			200 \$			10 \$		
110 \$	0.50		450 \$	0.50		20 \$	0.50	
140 \$	0.75		550 \$	0.75		35 \$	1.00	
150 \$	1.00		650 \$	1.00		50 \$	2.00	
160 \$	3.00		700 \$	3.00		80 \$	3.00	
999,999,999 \$	5.00		999,999,999 \$	5.00		999,999,999 \$	5.00	



## **COST ANALYSIS**

### **Goal #1**

Replace and upgrade older parts of the Culinary distribution system

#### **Benefit of Reaching Goal #1:**

Older sections of Pipe are steel lines and prone to leaks, less water loss and better water quality

#### **Cost of Reaching Goal #1:**

\$500,000 to \$1,000,000

### **Goal #2**

Add more xeriscape landscaping to city facilities

#### **Benefit of Reaching Goal #2:**

The benefit of xeriscape is that we water a lot less grass and set an example to residents on water conservation practices.

#### **Cost of Reaching Goal #2:**

Cost of xeriscape can vary, \$1000 dollars put towards some projects, along with City labor and equipment.

### **Goal #3**

is to develop an incentive program to encourage residents to use xeriscape.

#### **Benefit of Reaching Goal #3:**

The benefit of xeriscape is that we water a lot less grass

#### **Cost of Reaching Goal #3:**

City Staff Time is only real cost of goal #3

## **Overall Water Conservation Goal**

Regional Water Conservation Goals for San Juan County located in the Upper Colorado River Basin are to have a 20% reduction in water use by 2030. The City's overall goal is to meet or exceed the Regional Goal of 20% reduction by the year 2030.

## APPENDIX A – Water Conservation Plan Ordinance

### WATER CONSERVATION PLAN

Monticello, Utah  
A Municipal Corporation  
ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING PROVISION OF MONTICELLO CITY MUNICIPAL CODE  
PERTAINING TO THE ADOPTION OF A WATER CONSERVATION PLAN.

#### Section 1. Preamble

- A. WHEREAS, Monticello operates a culinary water system; and  
B. WHEREAS, the city council understands the pressing need to use water in a more efficient manner  
to allow for future sustained growth of the community;

#### Section 2. Ordaining Clause

NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF MONTICELLO, UTAH:

Section 4 Subsection 393 of the Monticello Municipal Code is hereby to read as follows:

#### Section 3. Water Conservation Plan

The water conservation plan of Monticello is hereby adopted on the 12<sup>th</sup> day of January, 2010  
(*tentative*). The plan will be amended no less than every five years and will continue to play a vital  
role in the future development of Monticello, Utah.

**Signed:**

\_\_\_\_\_  
Tim Young, Mayor

\_\_\_\_\_  
George Rice, Council Member

\_\_\_\_\_  
Kim Henderson, Council Member

\_\_\_\_\_  
Bayley Hedglin, Council Member

\_\_\_\_\_  
Ron Skinner, Council Member

\_\_\_\_\_  
Nathan Chamberlin, Council Member

## APPENDIX A – Water Conservation Plan Ordinance

### WATER CONSERVATION PLAN

Monticello, Utah  
A Municipal Corporation  
ORDINANCE NO. 2020-4

AN ORDINANCE AMENDING PROVISION OF MONTICELLO CITY MUNICIPAL CODE PERTAINING TO THE ADOPTION OF A WATER CONSERVATION PLAN.

#### Section 1. Preamble

A. WHEREAS, Monticello operates a culinary water system; and  
B. WHEREAS, the city council understands the pressing need to use water in a more efficient manner to allow for future sustained growth of the community;

#### Section 2. Ordaining Clause

NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF MONTICELLO, UTAH:

Section 4 Subsection 393 of the Monticello Municipal Code is hereby to read as follows:

#### Section 3. Water Conservation Plan

The water conservation plan of Monticello is hereby adopted on the 8<sup>th</sup> day of September, 2020 (*tentative*). The plan will be amended no less than every five years and will continue to play a vital role in the future development of Monticello, Utah.

Signed:

  
Tim Young, Mayor

  
George Rice, Council Member

  
Kim Henderson, Council Member

Not in Attendance  
Bayley Hedglin, Council Member

  
Ron Skinner, Council Member

Not in Attendance  
Nathan Chamberlin, Council Member





# Municipal Building Authority / City Council Meeting

**Tuesday, September 8, 2020 at 7:00 pm**

Attendees: Mayor Tim Young, Councilmember Kim Henderson, Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Bayley Hedglin, Councilmember George Rice, City Manager Evan Bolt, City Recorder Cindi Holyoak, City Deputy Recorder Shalena Black

**Meeting Location: Hideout Community Center 648 S Main**

## Monticello City Council Meeting

### 1. Call to Order

Mayor Young called to order, the Monticello City Council meeting at \_\_\_\_\_ p.m. The following visitors were present:

### 2. Invocation / Opening Remarks

Mayor Young invited anyone in the audience or governing body to offer invocation or opening remarks. An invocation was given by \_\_\_\_\_.

### 3. Consider Minutes Review / Approval (action)

Recommendation: Motion to approve the minutes, as presented, and seconded. Consensus

#### Attachments:

- [city-council-meeting-work-session\\_minutes\\_2020-08-25\\_204742](#) (city-council-meeting-work-session\_minutes\_2020-08-25\_204742.pdf)
- [municipal-building-authority-city-council-meeting\\_minutes\\_2020-08-11\\_205955](#) (municipal-building-authority-city-council-meeting\_minutes\_2020-08-11\_205955.pdf)

### 4. Consider Payment of Bills (action)

Recommendation: Motion to approve the bills as paid and seconded. Consensus

#### Attachments:

- [Payables](#) (Payables.pdf)

### 5. Public Comment (discussion)

### 6. Consider Sanitation Rates (discussion/action)

Recommendation: Motion to instruct City Administration to draft an amendment to the Consolidated Fee Schedule for final adoption. Roll Call

#### Attachments:

- [Sanitation Rate Scenarios](#) (Sanitation\_Rate\_Scenarios.pdf)

**7. Consider Contract for EV Chargers (action)**

Recommendation: Motion to approve the contract with Utah Department Of Transportation for EV Chargers, as presented. Roll Call

**Attachments:**

- EV Charging StationUDOT Agreement (EV\_Charging\_StationUDOT\_Agreement.pdf)

**8. Consider Water Conservation Plan (action)**

Recommendation: Motion to approve the Water Conservation Plan as presented. Roll Call

**Attachments:**

- 2020 Water Conservation Plan (2020\_Water\_Conservation\_Plan.pdf)
- 2020 Water Conservation Plan Ordinance (2020\_Water\_Conservation\_Plan\_Ordinance.pdf)

**9. Consider Goals For City Manager (action)**

Recommendation: Motion to charge administrative staff with the following priorities:\_\_\_ Roll Call

**Attachments:**

- CIB Priority List 2017-2019 (CIB\_Priority\_List\_2017-2019.pdf)
- Compiled Priority List (Compiled\_Priority\_List.msg)

**10. Contracted Services Review for Renewal (discussion)**

**Attachments:**

- City Attorney Contract (City\_Attorney\_Contract.pdf)
- Engineering Contract (Engineering\_Contract.pdf)
- IT Support Contract (IT\_Support\_Contract.pdf)

**11. Exploration of Potential Water Reservoir (discussion)**

**12. City Vacancies - Interview Panel (discussion)**

**13. Cares Act Budgeting (discussion/action)**

Recommendation: Motion to Notice a public hearing for budget amendments to include Cares Act Funding. Roll Call

**14. City Christmas Party (discussion)**

**15. Follow Up Items**

**16. Governing Body / Administrative Communications**

**17. Upcoming Agenda Items**

**18. Adjournment (action)**

**Municipal Building Authority Meeting**

**19. Call to Order**

Mayor Young called to order, the Municipal Building Authority meeting at \_\_\_\_\_p.m. The following visitors were present:

**20. Consider MBA Minutes Review / Approval**

Recommendation: Motion to approve the MBA minutes, as presented, and seconded. Consensus

**Attachments:**

- [municipal-building-authority-city-council-meeting\\_minutes\\_2020-08-11\\_205955](#)  
([municipal-building-authority-city-council-meeting\\_minutes\\_2020-08-11\\_205955.pdf](#))

**21. Consider Payment of MBA Bills (action)**

Recommendation: Motion to approve the MBA bills as paid and seconded. Consensus

**Attachments:**

- **MBA Payables** ([MBA\\_Payables.pdf](#))

**22. Adjourn (action)**

Motion to adjourn the meeting at \_\_\_\_ p.m. and seconded. Consensus

**Notice of Special Accommodations**

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5.

**Audio File**

Contact: Cindi Holyoak, Recorder, CMC ([cindi@monticelloutah.org](mailto:cindi@monticelloutah.org) 435-587-2271) | Agenda published on 09/02/2020 at 3:33 PM



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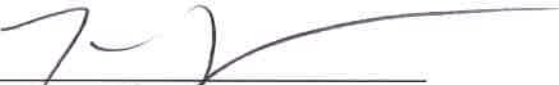
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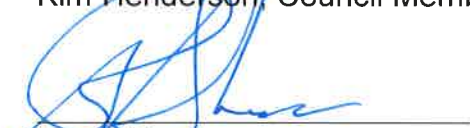
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\_\_\_\_\_  
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Not in Attendance  
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Bayley Hedglin, Council Member

  
\_\_\_\_\_  
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Not in Attendance  
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**Meeting Location: Hideout Community Center 648 S Main**

## **Monticello City Council Meeting**

### **1. Call to Order**

Mayor Young called to order, the Monticello City Council meeting at \_\_\_\_\_ p.m. The following visitors were present:

### **2. Invocation / Opening Remarks**

Mayor Young invited anyone in the audience or governing body to offer invocation or opening remarks. An invocation was given by \_\_\_\_\_.

### **3. Consider Minutes Review / Approval (action)**

Recommendation: Motion to approve the minutes, as presented, and seconded. Consensus

#### **Attachments:**

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### **4. Consider Payment of Bills (action)**

Recommendation: Motion to approve the bills as paid and seconded. Consensus

#### **Attachments:**

- **Payables** (Payables.pdf)

### **5. Public Comment (discussion)**

### **6. Consider Sanitation Rates (discussion/action)**

Recommendation: Motion to instruct City Administration to draft an amendment to the Consolidated Fee Schedule for final adoption. Roll Call

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- **Sanitation Rate Scenarios** (Sanitation\_Rate\_Scenarios.pdf)

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**Attachments:**

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**Attachments:**

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**21. Consider Payment of MBA Bills (action)**

Recommendation: Motion to approve the MBA bills as paid and seconded. Consensus

**Attachments:**

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**22. Adjourn (action)**

Motion to adjourn the meeting at \_\_\_\_ p.m. and seconded. Consensus

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## Minutes

**Tuesday, September 8, 2020 at 7:00 pm**

Attendees: Mayor Tim Young, Councilmember Kim Henderson, Councilmember Ron Skinner, Councilmember Nathan Chamberlain-not present, Councilmember Bayley Hedglin-not present, Councilmember George Rice, City Manager Evan Bolt, City Recorder Cindi Holyoak-not present, City Deputy Recorder Shalena Black

**Meeting Location: Hideout Community Center 648 S Main**

### Monticello City Council Meeting

#### 1. Call to Order

**Minutes:**

Mayor Young called to order the Monticello City Council meeting at 7:03 p.m. The following visitors were present: Doug Allen, Curtis Henderson, and Scott Frost.

#### 2. Invocation / Opening Remarks

**Minutes:**

Mayor Young invited anyone in the audience or governing body to offer an invocation. An invocation was given by Councilman George Rice.

#### 3. Consider Minutes Review / Approval (action)

**Minutes:**

Motion was made by Councilman Skinner to approve the minutes, as presented. The motion was seconded by Councilman Skinner and passed unanimously.

**Vote results:**

Ayes: 3 / Nays: 0

#### 4. Consider Payment of Bills (action)

**Minutes:**

Motion was made by Councilman Skinner to approve the bills as paid. The motion was seconded by Councilwoman Henderson and passed unanimously.

**Vote results:**

Ayes: 3 / Nays: 0

## 5. Public Comment (discussion)

### Minutes:

There were no public comments.

## 6. Consider Sanitation Rates (discussion/action)

### Minutes:

City Manager Evan Bolt explained the recommendation by Mayor Tim Young to have a set structure in place for sanitation rates with a price to be charged straight across the board. Rates were broken down by receptacle fee, per pick up fee, and price per square yard dumped fee. Option 1, for example, was set at \$4.00 per square yard for receptacle fee, \$4.00 per pick up, and \$4.00 per square yard being dumped. With this fee structure in place, it makes it easier to increase the per square yard dumped fee if there is ever another increase by the county for dumping fees. City Manager Evan Bolt said his concerns were with the rate increase for residential customers. Public Works Director Nate Langston was able to look at the numbers and come up with rates that took into consideration all rate services although it doesn't follow the straight across the board rate idea for option 2. His rate was set up in tiers decreasing slightly in cost for larger receptacles but still brought revenue up to where the City needed it to be. There was discussion about the price of second poly carts for residents and whether or not the rate for a second poly cart should be discounted or the same as the first poly cart. Public Works Director gave his recommendation of which rate scenario he felt was best to incorporate. Public Comment: Scott Frost and Doug Allen, both have businesses with multiple pick ups on large dumpsters, were okay with option 2.

Councilman George Rice would like to see the second poly cart rate raised and the City should be more proactive in enforcing a second poly cart for residents that continually overfill their poly cart week after week. City Manager Evan Bolt suggested that we consider reviewing ordinances concerning city services.

Motion made by Councilman George Rice to instruct City Administration to draft an amendment to the Consolidated Fee Schedule for final adoption of option 2 with the residential second poly cart rate of \$20 or same as the first. No one seconded the motion. Motion made by Councilwoman Kim Henderson to instruct City Administration to draft an amendment to the Consolidation Fee Schedule for final adoption of option 2. The motion was seconded by Councilman Skinner and passed with 2 ayes 1 nay. Councilman Ron Skinner - Aye, Councilwoman Kim Henderson - Aye, Councilman Bayley Hedglin - Not present, Councilman George Rice - Nay, Councilman Nathan Chamberlain - Not present.

### Vote results:

Ayes: 2 / Nays: 1



## 7. Consider Contract for EV Chargers (action)

### Minutes:

Motion was made by Councilman Rice to approve the contract with Utah Department of Transportation for EV chargers, with the provision they finish restoring landscaping at the Welcome Center. The motion was seconded by Councilman Skinner and passed unanimously. Councilman Ron Skinner - Aye, Councilwoman Kim Henderson - Aye, Councilman Bayley Hedglin - Not present, Councilman George Rice - Aye, Councilman Nathan Chamberlain - Not present.

### Vote results:

Ayes: 3 / Nays: 0

## 8. Consider Water Conservation Plan (action)

### Minutes:

Public Works Director Nate Langston explained the reason behind the water conservation plan. It is required by the State and is a good tool to use for setting goals for water conservation. He discussed the incentive program that has been put in place by the Parks and Beautification Committee for water conservation by city water users. This program gives a one time credit to the winner. He also talked about creating another incentive grant program to encourage more users to conserve water by xeriscaping or updating sprinkler system timers. The City has already put into place many water conservation practices suggested by the State. Motion made by Councilwoman Kim Henderson to approve the Water Conservation Plan as presented. The motion was seconded by Councilman George Rice and passed unanimously. Councilman Ron Skinner - Aye, Councilwoman Kim Henderson - Aye, Councilman Bayley Hedglin - Not present, Councilman George Rice - Aye, Councilman Nathan Chamberlain - Not present.

### Vote results:

Ayes: 3 / Nays: 0

## 9. Consider Goals For City Manager (action)

### Minutes:

Mayor Tim Young said he wanted the City Council to come up with a list of five priorities they would like the administrative staff to focus on. The Council discussed the priorities brought up by each of the council members. After discussing the different priorities, a list was made as follows: 1. Water Security 2. Economic Development 3. Sewer Infrastructure and Streets Replacement 4. Employee and Departmental Accountability 5. Employee Policy City Manager Evan Bolt would like this list in writing with a timeline for each of the priority goals and signed by the Mayor and himself. Motion was made by Councilman Rice to charge administrative staff with the list as provided. The motion was seconded by Councilwoman Kim

Henderson and was passed unanimously. Councilman Ron Skinner - Aye, Councilwoman Kim Henderson - Aye, Councilman Bayley Hedglin - Not present, Councilman George Rice - Aye, Councilman Nathan Chamberlain - Not present.

**Vote results:**

Ayes: 3 / Nays: 0

**10. Contracted Services Review for Renewal (discussion)**

**Minutes:**

City Manager Evan Bolt went over the current service contracts the City has. Some contracts are several years old, so renewing contracts could make rates for services higher. City Attorney and engineering are two of the oldest contracts the City has. The contracts with technical services and auditors have been updated more recently.

**11. Exploration of Potential Water Reservoir (discussion)**

**Minutes:**

City Manager Evan Bolt met with Councilwoman Kim Henderson and a representative from the county. They discussed water security. City Manager Evan Bolt said any economic development is directly tied to the capacity of the City's water infrastructure. The City needs to have water security in something other than Loyd's Lake. The San Juan County Water Conservancy District will have money available in four years so now is the ideal time to start planning future water storage options. Dam sites have been examined but further investigation is needed. He recommends submitting an application to the Division of Water Resources now because it could take up to ten years to put this project into motion and completion. The additional water storage would be in conjunction with water stored at Loyd's Lake.

The Council discussed the importance of securing water in a reservoir solely for the use of the City. Water stored in Loyd's Lake is shared with other water share holders.

**12. City Vacancies - Interview Panel (discussion)**

**Minutes:**

Councilman Ron Skinner recused himself from the hiring, voting on, and the budget/wage of the City Recorder/Deputy Recorder for personal reasons. City Manager Evan Bolt informed the Council that the position was posted in a radio ad, the newspaper, and online on the City's website, workforce website, ULCT job board, and Facebook. He stated the City received four applications for the Recorder position and twelve applications for the Deputy Recorder/front desk position and an interview panel is needed for interviews for both positions. He would like the interviews conducted the following week. Mayor Tim Young and Councilwoman Kim

Henderson would like to be on the panel. Councilman George Rice excused himself from the panel for personal reasons. City Manager Evan Bolt will reach out to other City Council members to serve on the interview panel. Councilman George Rice suggested we use Blanding City Manager Jeremy Redd as a fill in for the panel if necessary.

City Manager Evan Bolt suggested reaching out to former City Manager Doug Wright to be on the panel if needed.

### **13. Cares Act Budgeting (discussion/action)**

#### **Minutes:**

City Manager Bolt said the City has received the first installment of \$58,000.00 from the CARES Act and is projected to get the next installment of \$58,000.00 soon for a total of \$116,000.00. The use of funds is limited and it is important for the City to decide where those funds go. He asked the Council to think of revenue areas where the City is lacking because of Covid-19. One example he gave is the pool. He said he would like to properly use these funds to help out the community. A three page document on how the money can be spent is available. City Manager Evan Bolt will send it out for the council members to review. Mayor Tim Young would like some suggestions on what City Manager Evan Bolt would like to put the money toward.

### **14. City Christmas Party (discussion)**

#### **Minutes:**

The first week in December for the Christmas party.

### **15. Follow Up Items**

### **16. Governing Body / Administrative Communications**

#### **Minutes:**

None

### **17. Upcoming Agenda Items**

#### **Minutes:**

Public Hearing for Zone Change Requests Oct. 13. Look at ordinances on rates and services (on radar) Cares Act Funding Timeline for Goals Sheriff come in with update in October Work meeting in November. Motion for rates needs to be revisited. Not enough votes. Action item on positions of Recorder and Dep Recorder

### **18. Adjournment (action)**

#### **Minutes:**

Motion was made by Councilwoman Kim Henderson to adjourn the meeting at 9:21 p.m. The motion was seconded by Councilman Ron Skinner and passed unanimously.

#### **Vote results:**

**Vote results:**

Ayes: 3 / Nays: 0

## **Municipal Building Authority Meeting**

### **19. Call to Order**

**Minutes:**

Mayor Young called to order, the Municipal Building Authority meeting at 9:21 p.m.

### **20. Consider MBA Minutes Review / Approval**

**Minutes:**

Motion made by Councilman George Rice to approve the MBA minutes, as presented. The motion was seconded by Councilman Ron Skinner and passed unanimously.

**Vote results:**

Ayes: 3 / Nays: 0

### **21. Consider Payment of MBA Bills (action)**

Recommendation: Motion to approve the MBA bills as paid and seconded. Consensus

**Minutes:**

Motion made by Councilman George Rice to approve the MBA bills as paid. The motion was seconded by Councilman Ron Skinner and passed unanimously.

**Vote results:**

Ayes: 3 / Nays: 0

### **22. Adjourn (action)**

**Minutes:**

Motion made by Councilman George Rice to adjourn the meeting at 9:22 p.m. The motion was seconded by Councilwoman Kim Henderson and passed unanimously.

**Vote results:**

Ayes: 3 / Nays: 0

## **Notice of Special Accommodations**

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5.

## **Audio File**

<https://soundcloud.com/user-250815044/2020-09-08cc#t=7:55>

