



Water Conservation Plan

DECEMBER 2024

Prepared By:

J/A JONES &
ASSOCIATES
CONSULTING ENGINEERS

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SECTION 1 - SYSTEM PROFILE

SERVICE AREA

The Uintah Highlands Improvement District (UHID) occupies approximately 1,200 acres (1.89 square miles). Of this area, 25 acres is used by a school and three churches, and 110 acres makes up the mountain hillside portion of the District (See attached map). The remaining land is made up of residential and commercial uses. Streets and hard surfaces were not subtracted out.

UHID currently provides culinary water to approximately 2,618 people through 988 connections. This water is intended for indoor, sanitary, and commercial uses. Water for outdoor and landscaping needs is provided and managed by the Weber Basin Water Conservancy District.

Table 1.1 - Number of Connections

Connection Type	Total
Residential / Domestic	941
Commercial	40
Institutional	7
Industrial	0
Unmetered	0
	988

SUPPLY

The UHID supplies its system through water purchased wholesale directly from the Weber Basin Water Conservancy District (WBWCD) and from a District-owned well and two springs. The purchase from WBWCD is done through “take or pay” contracts. These contracts specify that WBWCD commits to supplying the contract amount of water and the District agrees to pay for the total contract amount annually, whether or not it is all used. The average flows from the springs and the available supply from the well were analyzed along with the contracted water from WBWCD to determine the total available supply.

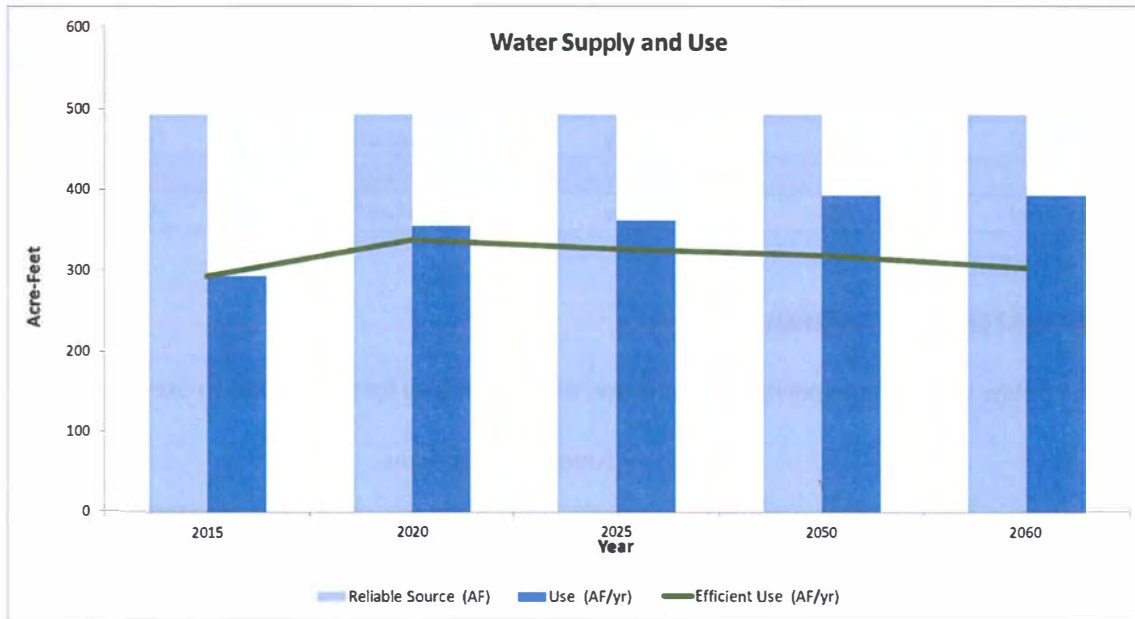
Table 1.2 below shows a breakdown of the current water sources used, as of December 2023.

Table 1.2 - Existing Water Sources Used

Source Used	Use (Acre-Feet)	Available (Acre-Feet)
Wells	3.91	161
Springs	85.92	84
WBWCD	243.91	247
		492

As illustrated in graph 1.1 below, the District’s water supply versus projected use provides a sufficient amount of water through the year 2060. Existing data was used to project future use based on the estimated growth. It is anticipated that the total number of ERCs at build-out will be 1,670 compared to 1,299.3 ERCs in 2023. Build-out is expected in 2031.

Graph 1.1 - Water Supply and Use



FUTURE WATER SOURCES & COST PROJECTION

The UHID Capital Facilities Plan, completed in 2012, indicated that build-out of the District could occur as early as 2031. The Plan also indicated that the projected number of ERCs at build-out would be 1,459. Zoning changes and growth have changed this projection and recent analysis estimates the number of ERCs at build-out to be 1,670. Based on appropriated water rights and average production of the well and springs, UHID has an annual available water supply of 492 acre-feet, but at build-out will only require 393 acre-feet.

The District has sufficient water rights and sources to support anticipated growth through 2060. Conservation of these resources will help the supply to last over a longer period and/or allow additional water supply for potential industrial users. By delaying or eliminating the need for additional water, the District can save a significant amount of money, as well. If; however, additional water supply is needed, the District would purchase additional from WBWCD.

WATER MEASUREMENT & BILLING

Meters: The water system is being transitioned from a radio-read to a satellite-based system. This satellite-based system allows for up-to-the-minute use that can be read at any time, but in

general, all meters are read monthly as part of utility billing. Currently 2/3 of the meters have been replaced with the satellite-based system, with the final 1/3 scheduled to be replaced in 2024. Table 1.3 below shows the percentage of the District’s metered connections as of December 2023.

Table 1.3 – Metered Connections

Connection Type	Percentage of System	Reading Frequency	Calibration Schedule	Replacement Schedule
Residential	95%	Daily	Per Manufacturer	As Needed
Commercial	0.4%	Daily	Per Manufacturer	As Needed
Industrial	0%	Daily	Per Manufacturer	As Needed
Institutional	0.7%	Daily	Per Manufacturer	As Needed

SYSTEM WATER LOSS CONTROL

Table 1.4 below shows the population, annual use, and percentage loss in relation to used source.

Table 1.4 – Annual Information

Year	Population	Annual Use (AF)	Return	Percentage Loss
2009	2,300	280.95	No Return (0)	-10.26%
2010	2,310	266.01		-3.49%
2011	2,310	263.86		6.72%
2012	2,317	274.53		15.24%
2013	2,325	274.10		13.84%
2014	2,325	263.84		13.66%
2015	2,442	273.29		18.00%
2016	2,445	272.27		16.39%
2017	2,480	266.52		10.14%
2018	2,480	268.05		7.44%
2019	2,546	270.70		16.77%
2020	2,563	290.71		4.49%
2021	2,600	270.86		5.14%
2022	2,581	255.39		6.93%
2023	2,618	269.94	18.26%	

Water loss is controlled by:

SCADA System: Each storage reservoir is connected to the District’s SCADA system that provides continual monitoring of water storage. In the event there are issues with the pressure or levels of water, the District’s designated employees are immediately alerted and able to quickly resolve the issue.

Meters on Hydrants: The District requires all contractors using fire hydrants as water sources for their projects to meter and pay for all water used. This helps to ensure the water is accounted for and the District is being paid accordingly. If a contractor is found using a fire hydrant without a meter, the District considers this to be theft of services and imposes a fine.

Internal Audit: The District internally audits and monitors all of the meters daily to ensure water usage remains consistent. When readings indicate a higher-than-normal outflow, a letter is sent to the customer or if the increase is significant, the District sends an employee to investigate, and where required, repair the issue. In addition to this, the District conducts a monthly audit of the amount of water billed verse the amount of water used. This ensures the water being used is being paid for and usage is accurately being tracked. This audit is in addition to the District's annual fiscal budget audit.

New Development: All new developments are required to follow the Weber County Land Use Subdivision Code. As part of the approval process, the Developer of the proposed subdivision / development is required to obtain a "Will Serve" letter from UHID for water. Upon written request, UHID reviewed the proposed subdivision/development, models the water requirements in the UHID system to check pressure and servicablility, and checks the available water resources against the current Capital Facilities Plan. If the proposed subdivision/development meets the requirements of the water model and if there is enough water to provide, then a "Will Serve" letter is provided. Once this letter is provided, the Developer must then submit the Plat and Improvement Plans to UHID for approval and signature. During construction, UHID staff oversees and inspects the water system to ensure the installation meets UHID Standards.

INCREASING RATE STRUCTURE

The following table outlines the current water rate schedule associated with the District’s various connections adopted by Resolution and effective on May 2022. To continue to encourage conservation, these rates reflect a “Standard” rate and a “Drought” rate. Drought rates will be charged if WBWCD implements their “Drought Contingency Plan”.

Table 1.5 - Water Rate Schedule

	Standard	Standard Overage / Usage (Gallons)	Drought	Drought Overage / Usage (Gallons)
Base Rate	\$20.00		\$20.00	
Usage Tier	0 - 5,000	\$0.50	0 - 5,000	\$0.75
	5,001 – 10,000	\$1.00	5,001 – 10,000	\$1.50
	10,001 – 15,000	\$3.00	10,001 – 15,000	\$4.50
	15,001 – 20,000	\$3.50	15,001 – 20,000	\$5.25
	20,001 – 30,000	\$4.00	20,001 – 30,000	\$6.00
	30,001 – 40,000	\$4.50	30,001 – 40,000	\$6.75
	40,001 +	\$5.00	40,001 +	\$7.50

WATER USE

Table 1.6 below shows the water inflow verse the water outflow for each type of use between 2005 and 2023.

Table 1.6 –Water Use

Year	INFLOW				OUTFLOW					% Diff.
	Total (AF)	Res	Com	Ind	Inst.	Whole -sale	Other Uses	Un-metered	Total (AF)	
2005	273.37	200.36	49.06	0.00	23.96	0.00	0.00	0.00	273.38	0.00
2006	114.31	237.20	32.90	19.00	0.00	0.00	0.00	0.00	289.10	-152.91
2007	206.87	240.77	59.61	0.00	0.00	0.00	0.00	0.00	300.38	-45.20
2008	249.05	235.46	66.77	0.00	0.00	0.00	0.00	0.00	302.23	-21.35
2009	254.81	222.36	58.59	0.00	0.00	0.00	0.00	0.00	280.95	-10.26
2010	257.03	218.06	47.95	0.00	0.00	0.00	0.00	0.00	266.01	-3.49
2011	282.87	214.88	48.98	0.00	0.00	0.00	0.00	0.00	263.86	6.72
2012	323.91	223.73	50.80	0.00	0.00	0.00	0.00	0.00	274.53	15.24
2013	318.14	218.84	55.26	0.00	0.00	0.00	0.00	0.00	274.10	13.84
2014	305.60	205.82	58.02	0.00	0.00	0.00	0.00	0.00	263.84	13.66
2015	333.29	198.77	74.52	0.00	0.00	0.00	0.00	0.00	273.29	18.00
2016	325.63	187.12	80.56	0.00	4.59	0.00	0.00	0.00	272.27	16.39
2017	296.58	188.59	74.15	0.00	3.78	0.00	0.00	0.00	266.52	10.14
2018	289.60	187.93	76.31	0.00	3.81	0.00	0.00	0.00	268.05	7.44
2019	325.25	191.83	74.81	0.00	4.06	0.00	0.00	0.00	270.70	16.77
2020	304.39	224.26	63.36	0.00	3.09	0.00	0.00	0.00	290.71	4.49
2021	285.55	208.26	58.80	0.00	3.80	0.00	0.00	0.00	270.86	5.14
2022	274.41	192.97	58.61	0.00	3.81	0.00	0.00	0.00	255.39	6.93
2023	333.74	195.50	70.30	0.00	4.14	0.00	0.00	0.00	269.94	18.26

*Information obtained from Utah Division of Water Rights Water Records/Use Information

**No Source Return

The data reflected above reported to the Division of Water Rights obviously shows discrepancies and large swings in Inflow versus Outflow data. Between 2005 and 2010 there were meter malfunction issues which resulted in data reflecting more water being used than what came into the system. This is not accurate. All meters were subsequently replaced within the system and an analysis of the system beginning in 2011 is a more accurate portrayal of actual conditions. There is an average system deficiency between 2019 and 2023 of 10.32%. This is a 2% decrease from the previously reported average loss of 12.68% between 2011 and 2018. The decrease can be attributed to more accurate reporting and overall system improvements. The goal of the District is to continue to improve the amount of loss as additional improvements are made to the water infrastructure. Water unaccounted for generally comes from system leaks, fire hydrant use, and meter errors.

Secondary water is supplied and monitored by the Weber Basin Water Conservancy District. Using culinary water for irrigation purposes is prohibited within the District.

USE - GALLONS PER CAPITA PER DAY

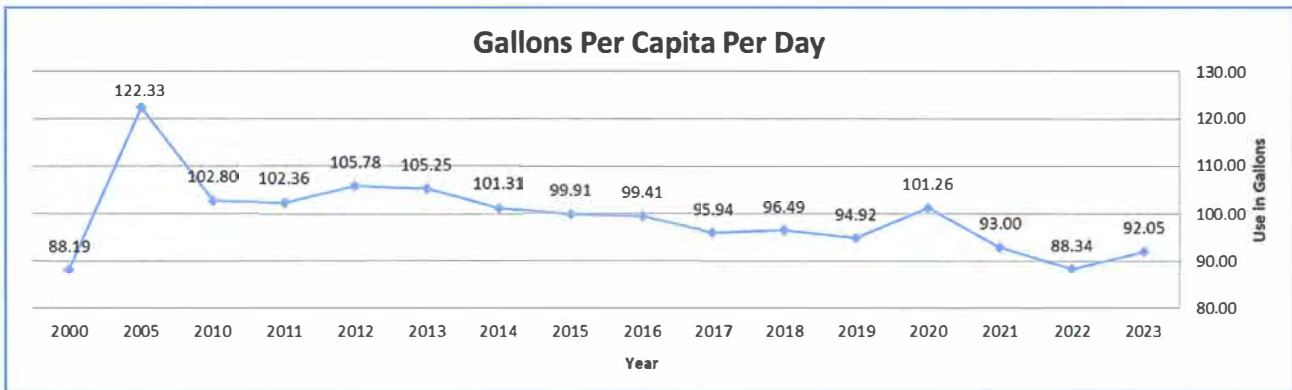
Table 1.7 below outlines the gallons per capita per day in 2023.

Table 1.7 –Water Use

	2023 Total GPCD
Residential	66.67
Commercial	23.97
Institutional	1.41
Industrial	0.00
Total	92.05

Based on Graph 1.2 below, the District had a slight increase of 3.71% in daily use of water between 2018 and 2023. Overall, however, the District has been able to maintain a decrease in daily water use.

Graph 1.2 – Gallons Per Capita Per Day Use



SECTION 2 – CONSERVATION PRACTICES

CURRENT CONSERVATION

The Uintah Highlands Improvement District places a high value on the conservation of water and is already practicing the following:

- Water is conserved by running spring water from Reservoir #2 through the distribution system to Reservoirs #4 and #5 allowing for maximum use of spring water at peak flow times.
- The District is in the final phase of replacing all radio-read meters with a satellite-based system that allows for up-to-the-minute readings. This allows the District to obtain meter readings daily and detect possible leaks on each service as well as obtain accurate data for the water budget. If a high use is reported, the user is contacted about the suspected leak. 2/3 of the meters have been replaced, with the remaining 1/3 scheduled for replacement in 2024.
- The District provides public water conservation education through fliers in customer's monthly statements and in the annual Consumer Confidence Report.
- The District maintains memberships in supporting organizations such as American Water Works Association, Water Environment Federation and The Rural Water Association that educate their personnel and keep up to date on source protection, public education and current regulations.
- The current water pricing and billing system was updated and adopted by resolution on May 2022. The District is currently working with the Rural Water Association of Utah to conduct a rate study to determine if the current rates are sufficient to cover proposed cost increases received from Weber Basin Water Conservancy District, the District's water supplier.
- The District continues to complete infrastructure projects identified in the Capital Improvement Plan.

CONTACT

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EVALUATION OF EXISTING CONSERVATION EFFORTS

In the 2019 Water Conservation Plan, the District established four goals based upon the issues identified by the Utility Advisory Board. The goals and status of each are provided below:

Goal 1 – Create a Meter Replacement Plan. This proactive plan will be a phased approach to annual replacement of the entire system’s meters. The District informally began this process in 2018 when 300 of the existing meters were replaced due to faulty parts. By creating a formal plan, the District will be able to track meter installment dates and adequately budget each year for this project.

Status: The District has met this goal. Meters were replaced with the satellite-based BEACON system beginning in the fall of 2021, with one-third of the system being replaced in 2022, an additional one-third in 2023, and the remaining will be replaced by the end of 2024.

Goal 2 – Decrease the percentage of water loss in the system to 10% by 2023. The average annual loss over the previous five years is 13.13%. The District can accomplish this goal by continuing regular water audits, leak detection and repair, and implementing the meter replacement plan.

Status: The District has met this goal between 2019 and 2023, with an average annual loss of 10.32%. This is an ongoing goal and one the District will strive to continue to improve upon over the next five years through conservation and system improvement efforts.

Goal 3 – Reduce indoor water use by 5% by 2023. This can be accomplished through public outreach, leak detection notices, and continuation of the tiered water rate structure.

Status: The District has met this goal. Between 2014 and 2018 the average indoor gallons per capita per day use was 98.612. Between 2019 and 2023 this average decreased to 93.914. For a total decrease of 5% in use.

NEW BEST MANAGEMENT PRACTICES & IMPLEMENTATION PLAN

Goal 1 – Reduce the District’s Per Capita Water Use Rate by 5% over the next six years. The water use rate is currently 92.05 gallons per capita per day (gcpd) and will be reduced to 87.45 gcpd by 2030. The savings will be measured in acre-feet and will be analyzed annually by using the data that is submitted to the Division of Water Rights. The goal will be implemented as the District continues to implement system improvement projects, rate structures, and public education and outreach.

Note: The District’s gallons per capita per day is 92.05 which is 46% under the established Weber River Regional Water Conservation Goal of 200 gcpd and the Statewide Goal of 202 by 2030. The District also considered the overall percentage decrease of 16% proposed by the State; however, this does not seem realistic for the six year timeframe for which this goal has been established.

PUBLIC INFORMATION, EDUCATION, & PROGRAMS

The District currently provides regular information to residents and educates them on wise watering practices through the District’s website: <https://uintah-highlands.com/conservation-tips/>

DISTRICT ORDINANCES & STANDARDS IN PLACE

The following ordinances and standards have been adopted and are currently in place:

- Water Management Plan, 2014
- Public Work Standards for Development, Design, & Construction, 2007

Agenda

PUBLIC NOTICE is hereby given that the Board of Trustees of the Uintah Highlands Improvement District will hold a Regular Board Meeting and a Public Hearing on Thursday, December 12, 2024 at the District Office, located at 2401 East 6175 South. REGULAR MEETING BEGINS AT 5:30 P.M. AND PUBLIC HEARING BEGINS AT 6:00 P.M.

Invocation:

Meeting brought to order by:

Public comments:

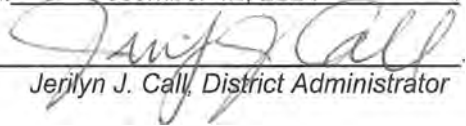
(Public not listed on the agenda may make comments at this time – limit 3 minutes. No motion will be made.)

- (1) Review minutes of November 21, 2024 board meeting, for approval.
- (2) Unfinished business of previous meeting.
- (3) Discussion for approval of December 2024 bills.
- (4) Staff Reports:
 - (a) Water Quality Report:
 - (b) Ongoing Projects:
 - (c) Review Revenue and Expense Statement vs. Budget for: November/2024.
 - Treasurer Review Bank Statements from previous month.
 - (d) Employee / Personnel Issues:
 - (e) Public Relations:
- (5) Public Hearing (6:00 p.m. or later) for 2024 Budget Adjustments and 2025 Final Budget and review the Water Conservation Plan update.
 - (a) Motion to Close Regular Meeting and Open Public Hearing.
 - (b) Review/Discussion and public comments for 2024 Budget Adjustments. (No motion)
 - (c) Review/Discussion and public comments on 2025 Budget. (No motion)
 - (d) Review 'Water Conservation Plan' update and public comments. (No motion)
 - (e) Motion to Close Public Hearing and Open Regular Meeting.
- (6) Items for Board Approval.
 - (a) Discussion and consideration to Adopt 2024 Budget Amendments.
 - (b) Discussion and consideration to Adopt 2025 Final Budget.
 - (c) Discussion and consideration to Adopt Resolution 2024-05 Water Conservation Plan.
 - (d) Discussion and consideration for amount to transfer to/from 'Restricted Cash-Capital Projects'.
 - (e) Review billing adjustments of previous month, for approval.
- (7) Possible closed meeting.

(Pending or threatened litigation, real property, security, deployment, personnel).

 - (a) Discussion. *(If needed)*
- (8) Other Items:
 - (a) Discuss and Set Official 2025 Meeting Schedule for publication.
 - (b) Next meeting scheduled for January 16, 2025.

Dated: December 12, 2024

By: 
Jerilyn J. Call, District Administrator

MINUTES OF THE BOARD OF TRUSTEES
OF UINTAH HIGHLANDS IMPROVEMENT DISTRICT

Thursday December 12, 2024

Trustees Present:

William J. Galbraith III, Chair
Cody Pedersen, Vice Chair
Blaine E. Brough, Treasurer
Brock Loomis, Public Relations
Terry W. Hill, Employee Relations

District Staff:

Matt Sorensen
Jerilyn Call

Visitors:

None

Trustees Excused:

None

Invocation by: Trustee Galbraith

Meeting was brought to order by: Trustee Galbraith at 5:35 p.m.

Public Comments: (Items not on agenda - No action will be taken on items discussed at this time).

No public comments were made.

Item 1 Review minutes of November 21, 2024 board meeting, for approval.

The board members received the minutes of November 21, 2024 to review for approval. After a brief discussion the following motion was made.

Trustee Hill made a motion to approve the minutes of November 21, 2024.

Trustee Pedersen seconded the motion. All were in favor. None opposed.

Item 2 Unfinished business of previous meeting

No unfinished business.

Item 3 Discussion for consideration and approval of December 2024 bills.

The trustees reviewed the December 2024 check register and after a brief discussion the following motion was made.

Trustee Pedersen made a motion to approve the payments for December 2024 bills.

Trustee Loomis seconded the motion. All were in favor. None opposed.

Item 4 Staff Reports:

(a) Water Quality & Quantity Report - We meet the state requirements for water quality and testing.

Mr. Sorensen reported he hasn't had to pump to the upper reservoirs for a couple of months.

Springs are keeping the upper reservoirs full but the flows have recently dropped about 10 gpm combined.

Samples required for 2024 have been completed.

Nitrates - Testing was completed for all sources on 12/11/2024.

LEAKS - 11/09/2024 - Sharon Circle.

11/17/2024 - 6199 S. 2225 E.

11/30/2024 - 6092 S. Sharon Circle

12/01/2024 - 2125 E. & 6025 S.

Weber Basin - has been filling reservoir four. As of November 2024 we have used 72.06% of our contracted 247 acre-ft for 2024. November portion was 7.12% of the total.

Weber Basin

Total use for the month of November 2024 was 5,729,000 gal or 17.58 acre-feet.

Flows from the previous months are as follows:

October	2024	5,286,000 gal	16.22 acre-feet
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September	2024	5,851,000 gal	17.96 acre-feet
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Springs

Dry Canyon/Quaking Aspen Spring combined source is currently at 20 gpm. Combe Spring is at 24 gpm.

Total current spring flows for this combined source is 44 gpm.

Aspen & Dry Canyon Springs

Total use for the month of Nov 2024 was 1,302,909 gallons or 4.00 acre-feet avg flow was 32.31 gpm.

Flows from the previous months are as follows:

October	2024	1,102,427 gal	3.38 acre-feet	27.07 gpm
September	2024	1,492,247 gal	4.58 acre-feet	37.01 gpm

Combe Springs

Total use for the month of Nov 2024 was 1,031,192 gallons or 3.16 acre-feet avg flow was 26.51 gpm.

Flows from the previous months are as follows:

October	2024	1,396,991 gal	4.29 acre-feet	27.72 gpm
September	2024	1,096,297 gal	3.36 acre-feet	27.19 gpm

Combe Well

Total pumped for the month of November 2024 was 0 gallons.

Gallons pumped from the previous months are as follows:

Jan-Oct	2024	0 gal	0 acre-feet
December	2023	1,275,369 gal	3.36 acre-feet

(b) Ongoing Projects :

- Bids for 2025 Projects - Plans for 2 projects scheduled for 2025 have been distributed to contractors and bids are due back to our engineers at Jones & Associates by December 20th at Noon, where they will be opened. The projects will begin when weather breaks early in 2025 and are to be completed by the end of June 2025.
- Update on BEACON installs - As of today there are 969 BEACON reading devices installed with 7 locations remaining to install devices.

(c) Review Revenue and Expense Statement vs. Budget for: November / 2024.

- Financial Statement copies were distributed to the board members for review and discussion.
- Treasurer review bank statements - Trustee Brough reviewed the previous months bank statements.

(d) Employee / HR Matters.

No items to discuss.

(e) Public Relations.

No items to discuss.

Item 5 Public Hearing (6:00 p.m. or later) for 2024 Budget Adjustments, 2025 Final Budget, and Water Conservation Plan December 2024 update.

(a) Motion to Close Regular Meeting and Open Public Hearing.

The following motion was made at 6:00 pm.

Trustee Loomis made a motion to close the regular meeting and open the public hearing portion of the meeting.

Trustee Brough seconded the motion. All were in favor. None opposed.

(b) Review / Discussion and public comments for 2024 Budget Adjustments.

Mrs. Call reported there are no budget adjustments needed for the expense lines in 2024. The revenue adjustments were made in June to match the approved 'Certified Tax Rate'. There were no public comments.

No motion during public hearing.

(c) Review / Discussion and public comments for 2025 Final Budget.

Mrs. Call reported there have been no changes to the 2025 Tentative Budget that was adopted at the November meeting. The 2025 Budget will remain the same. There were no public comments.

No motion during public hearing.

(d) Review / Discussion and public comments for 'Water Conservation Plan' December 2024 update.

Mr. Sorensen worked with Jones & Associates to update the district's Water Conservation Plan, due by 12/31/2024. The report was presented to those attending the public hearing. The report was completed a few months ago but is required to be presented during a public hearing.

The purpose of the report is to review how the system is doing with water conservation, review previous goals and set new goals. The report shows inflows and outflows for comparison to see where improvements can be made to conserve our water resource and meet goals.

The contents of this report describe the service area, the sources of water and the amount available for district use, the number of current connections and the manner of monitoring the usage (*meters*). There

is a section on water rates and water use. It shows the district has sufficient water rights and sources to support anticipated growth through 2060.

There is a section showing specific goals set with the previous report.

Goal 1: Was met by replacing our meter read system with BEACON reading devices.

Goal 2: Was to decrease the percentage of water loss in the system to 10% by 2023. The average annual loss over the previous five years was just over 13%. The report shows we have met this goal.

Goal 3: Was to reduce indoor water use by 5% by 2023. Between 2014 and 2018 our average indoor gallons per capita per day use was 98.612. Between 2019 and 2023 the average decreased to 93.914, which is a 5% decrease. Goal was met.

This report shows that all of our previous goals have been met.

New Goal 1: Our goal in this updated plan is to reduce the 'District's Per Capita Water Use' by 5% over the next six years. Our current water use is 92.05 (gcpd), which would be 87.45 gcpd by 2030.

We have set our goal at 5% which is lower than the recommended 16% reduction set by the State. This is due to our use already being well under the State recommendations. Part of the Water Conservation Plan is to set a goal and 5% gives us something to continue to work towards.

This report has the following as a notation:

Note: The district's gallons per capita per day is 92.05 which is well under the established Weber River Regional Conservation Goal of 200 gallons per capita per day and the Statewide Goal of 202 by 2030. This would be an overall decrease of 16% proposed by the State; however, this does not seem realistic based on the district's current per capita per day use and the six year time-frame for which the new goal has been established.

Mrs. Call reported the district plans to continue to encourage water conservation through reminders on statements, keeping rate structures that encourage using less water, informing customers of the 'Eye On Water' app to see their individual use and being able to set a leak alert, and continue to send leak letters to customers or call them if the leak is showing red on our BEACON system.

No motion during public hearing.

(e) Motion to Close Public Hearing and Open Regular Meeting.

The following motion was made.

Trustee Brough made a motion to close the public hearing and open the regular meeting.

Trustee Loomis seconded the motion. All were in favor. None opposed.

Item 6 Items for board discussion and consideration for approval.

(a) Discussion and consideration to adopt 2024 Budget Adjustments.

There were no budget adjustments necessary for 2024.

No motion needed.

(b) Discussion and consideration to adopt 2025 Final Budget.

There was only one request for the 2025 Budget. Trustee Loomis suggested separating the sewer impact fee totals from contributed revenue totals on future budget reports. No changes to any proposed budget amounts were requested. The following motion was made.

Trustee Hill made a motion to approve the 2025 Final Budget.

Trustee Pedersen seconded the motion. All were in favor. None opposed.

(c) Discussion and consideration to adopt Resolution 2024-05 'Water Conservation Plan' update.

The following motion was made for the 'Water Conservation Plan' discussed during the Public Hearing portion of the meeting. No changes requested to the report.

Trustee Brough made a motion to approve Resolution 2024-05 'Water Conservation Plan' December 2024 update.

Trustee Hill seconded the motion. All were in favor. None opposed.

(d) Discussion and consideration to transfer funds to/from 'Restricted Cash-Capital Projects' for 2025.

Trustee Hill made a motion to approve the transfer of funds to/from 'Restricted Cash-Capital Projects' for the 2025 budget.

Trustee Brough seconded the motion. All were in favor. None opposed.

(e) Review previous month billing adjustments for approval. The billing adjustment report for November was distributed for review. There were no billing adjustments in November.

No motion was needed.

Item 7 Possible Closed Meeting.

(Pending or Threatened Litigation, Purchase or Sale of Real Property, Personnel Issues, Security)

(a) Closed discussion, if needed.

No closed meeting was needed.

Item 8 Other Items:

(a) Discuss and Set Official 2025 Meeting Schedule for publication.

The trustees reviewed the 2025 calendar and proposed the schedule to be as follows:

Meetings will be the third Thursday of each month with the exception of June and December when meetings will be held on the second Thursday. No meeting is scheduled for July. The December meeting will also be the public hearing for budgeting purposes.

Meetings will begin at 5:30 pm with Public Hearings to begin at 6:00 pm or later.

(b) Next meeting scheduled for January 16, 2025.

The meeting was adjourned at 6:16 p.m.

RESOLUTION 2024-05
Water Conservation Plan
December 2024

BE IT HEREBY RESOLVED, by the Board of Trustees for the Uintah Highlands Improvement District, State of Utah, as follows:

WHEREAS, the Uintah Highlands Improvement District has a Water Conservation Plan (in accordance with U.C.A. 73-10-32) that establishes conservation planning efforts identifying water supply inventory for both present and future water requirements and establishes implementation procedures;

WHEREAS, the District Engineer has reviewed and updated the Water Conservation Plan,

WHEREAS, the Board of Trustees has reviewed the District's Engineer's recommendations,


WHEREAS, a public hearing was held on December 12, 2024.

NOW THEREFORE BE IT RESOLVED, the Uintah Highlands Improvement District hereby adopts the **Water Conservation Plan**, dated December 2024, for the geographic District boundary. The plan was updated by Matthew Hartvigsen, District Engineer.

PASSED AND ADOPTED by the Board of Trustees of the Uintah Highlands Improvement District, on December 12, 2024.


Chairman, William J. Galbraith III

ATTEST:


Jerilyn J. Call, District Administrator